



VILLAGE BOARD MEETING MINUTES

Date: Tuesday, March 19, 2024
Location: Sherman Village Hall, 401 St John's Drive, Sherman IL
62684 Time: 6:00pm
Type: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Sean Bull, Trustee; Pam Gray, Trustee via remote; Kevin Schultz, Trustee; Krista Sherrock, Trustee

Excused Absences: Bret Hahn, Trustee; Brian Long, Trustee

OFFICIALS IN ATTENDANCE

Joe Craven, Corporate Counsel; Michael Stratton, Deputy Clerk & Village Administrator; Tiffany Penley, Deputy Treasurer, Craig Bangert, Chief of Police

Media: Byron Painter, Sun-Times

PUBLIC IN ATTENDANCE (From Sign-In Sheet)

No one signed in.

OPENING

1. Roll Call. Deputy Clerk Stratton conducted roll call of the Village Board of Trustees. President Clatfelter noted excused absences for Trustee Hahn and Trustee Long. President Clatfelter noted that a quorum was present to conduct Village business.
2. Pledge of Allegiance. Chief Bangert led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Trustee Sherrock, seconded by Trustee Bull. Voice Vote with the Ayes having it 4/0. Motion passed.*

CLERK'S REPORT

1. Presentation of Minutes of February 20, 2024 Regular Board Meeting Minutes. Minutes of the February 20, 2024 Regular Board Meeting Minutes were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the minutes of the February 20, 2024 Regular Board Meeting Minutes as presented by the Deputy Clerk was made by Trustee Bull, seconded by Trustee Sherrock. Roll Call Vote Ayes having it 5/0. Motion Passed. President Clatfelter voted as well.*
2. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the Warrants presented by the Clerk. There being none, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the warrants as presented by the Deputy Clerk was made by Trustee Sherrock, seconded by Trustee Schultz. Roll Call Vote Ayes having it 5/0. Motion Passed. President Clatfelter voted as well.*

TREASURER'S REPORT

1. Presentation of Treasurer's Report January 31, 2024. President Clatfelter presented the Treasurer's report and asked if there were any questions of the Board. There being none, President Clatfelter called for a *Motion to approved the January 31, 2024 Treasurer's Report as presented by the Deputy Treasurer was made by Trustee Schultz, second by Trustee Bull. Roll Call Vote Ayes having it 5/0. Motion Passed. President Clatfelter voted as well.*
2. FY22 Audit Update. Treasurer Penley addressed the Board to note KEB will have the audit to the Village next week and will be presented to the Board at the April 2, 2024 Board meeting.
3. FY23 Audit. Treasurer Penley addressed the Board noting the FY23 audit will begin in May with completing of three months anticipated.

ENGINEERING REPORT

No Engineering Report.

LEGAL REPORT

No Legal Report.

VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT

No Administrator's Report.

PRESIDENT'S REPORT.

1. Ordinance RE: Authorizing the Ceding Authority of Private Activity Bonding Authority to CIEDA. President Clatfelter addressed the Board about this annual request for Village private bonding authority that will be not used by the Village and that CIEDA has requested ceding to CIEDA for private use. President Clatfelter asked if the Board had any questions. There being none, President Clatfelter called for a *Motion to approve Ordinance 24-02 Authorizing the Ceding Authority of Private Activity Bonding Authority to CIEDA as presented by the Deputy Clerk. Motion by Trustee Sherrock, second by Trustee Bull. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfelter voted as well.*

Approved April 2, 2024

2. Resolution RE: Approval of Final Payout to Flatt for Road Mill & Overlay. President Clatfelter addressed the Board on the Village Engineer written request for final payout to Flatt for mill and overlay program. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for *Motion to Approve the Resolution approving Final Payout to Flatt as requested by the Village Engineer. Motion by Trustee Schultz, second by Trustee Bull. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfeter voted as well.*
3. Resolution RE: Approval of MFT Closeout Docs for CY23. President Clatfelter addressed the Board noting the resolution presented by the Village Engineer for closing out the CY23 MFT. Village Administrator Stratton noted once approved by IDOT will bring back \$36,647.13 to the general fund. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for *Motion to Approve the Resolution approving FY23 Close Out Docs as prepared by the Village Engineer be submitted to IDOT. Motion by Trustee Schultz, second by Trustee Sherrock. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfeter voted as well.*
4. Resolution RE: Approval of the Final Payout to Amco Fencing for Installation of Softball Field Fence at Waldrop Park. President Clatfelter addressed the Board noting the completion of the new softball field fence at Waldrop Park by Amco Fencing and their final invoice for payment. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for *Motion to Approve the Resolution approving final payout to Amco Fencing. Motion by Trustee Schultz, second by Trustee Sherrock. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfeter voted as well.*
5. Discussion & Possible Action RE: Approval of Engagement Letter with KEB for the FY23 Audit. President Clatfelter addressed the Board referring to the letter of engagement by KEB to perform the FY23 Audit. Village Administrator noted the fee is the same as the FY22 Audit and will begin in May 2024. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for *Motion to Approve the Engagement Letter by KEB for the FY23 Audit. Motion by Trustee Schultz, second by Trustee Bull. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfeter voted as well.*
6. Discussion & Possible Action RE: Purchase of Flock Cameras for Police in amount of \$12,000 for Year 1 with Funds to be Reimbursed through Grant Opportunity. President Clatfelter asked Chief Bangert to address the Board on the request. Chief Bangert addressed the Board on the flock cameras to assist in policing vehicles by license plate reading and grant being applied to offset the costs of purchase. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for *Motion to Approve the Engagement Letter by KEB for the FY23 Audit. Motion by Trustee Schultz, second by Trustee Bull. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfeter voted as well.*

COMMITTEE REPORTS

No Committee Reports.

Approved April 2, 2024

SHERMAN POLICE DEPARTMENT REPORT

No Police Report.

EMERGENCY MANAGEMENT AGENCY REPORT

No EMA Report.

DEPARTMENT OF PUBLIC WORKS REPORT

No PW Report.

NEW BUSINESS

1. Discussion and Possible Action RE 2024 Christmas Event Program Initiatives. Trustee Bull addressed the Board about an idea to increase Christmas Tree lighting through a new lit up Christmas Tree concept for Sherman Village Park for the Annual Tree Lighting Event. Also present was Kyle Scroggins local resident that has been volunteering to assist in the new program. After discussion, President Clatfelter called for motion to approve funding not to exceed \$10,000 for the new tree lighting. *Motion to Approve expenditure in amount not to exceed \$10,000 Motion by Trustee Bull, second by Trustee Sherrock. Roll Call Vote with Ayes having it 5/0. Motion Passed. President Clatfeter voted as well.*

OLD BUSINESS

No old business.

CIVIC ORGANIZATIONS

No Organizations Scheduled.

PUBLIC COMMENT

President Clatfelter noted there was no one that signed in to address the Board.

EXECUTIVE SESSION

No Executive Session Called.

ADJOURNMENT

President Clatfelter noted there were no further matters to come before the Board and requested a motion to adjourn the public meeting. *Motion by Trustee Schultz; seconded by Trustee Bull. Voice Vote with Ayes having it 5/0. Motion Passed. Public Meeting was adjourned at 6:48pm.*